

PPG MEETING
02 September 2024

1. WELCOME AND APLOGISES

Attendees

Maxine , Joan, Steve, Ian , Claudia, Karen, Martin

Apologises: Janet, Elisabeth, Jenny and Helen

2. ELECTION OF CHAIRMAN

Steve Parker was nominated with a majority of votes to become the chairman.

Maxine Ross to become the secretary.

It was agreed these roles would be reviewed annually or before if circumstances change.

Minutes would be drawn up and checked/tweaked before signing off and uploading to the Website.

3. MINUTES OF LAST MEETING

The analysis of the data regarding the survey has reached an end. Therefore no action required regarding Karen Astons survey report. No other items to be discussed from previous meeting.

ICB : - will be issue a questionnaire in the near future .

4 REVIEW OF TERMS OF REFERENCE

Chairman and secretary can now be added to the Terms of Reference.

The amendments to the terms of reference to be signed off by the practice. Thank you, Joan, for all her input regarding the Terms of Reference.

5 PATIENT REORT

Steve gave an added commentary and suggested it would be good to give patients survey feedback.

Going forward- The Practice along with Steve to work on "you said/we did document".

The outcome would be to give patients some feedback on the survey.

Steve will arrange a meetings with the practice for this to be discussed.

6 ICB UPDATE

There are a few discussions on Pharmacy first and how they can integrate and support our surgeries/communities.

ICB have mentioned the NHS are trying to promote pharmacies to carry out initially consultations especially in blood pressure, UTI's and general heath to reduce appointments within the surgeries. We will have more on this in future months.

7 AOB

FLU /COVID INJECTIONS

PPG to help with the patients at the surgery. Karen to send out the dates for all PPG that have agreed to help on the set dates.

All PPG members should have received an email with the forthcoming PG meetings.

The next date for the PPG meeting is **18th November 2024 at 4.30pm**. The timing can be discussed nearer to the set meeting date.

It was all agreed no further items to be discussed.