**Chineham PPG Meeting**

20 January 2025

Attendees:

Steve Parker (Chair )

Maxine Ross

Joan Bond

Janet Walker

Liz Lang

Martin Biermann

Karen Nicholls

Jenny Vaux

Helen Winkle

**APOLOGISES:** Claudia Sampetru

1. **MINUTES FROM PREVIOUS MEETING AND MATTERS ARISING**:

Maxine to amend the November minutes to note the minutes will be checked by the chair and then approved by the PPG members on the next meeting before being uploaded to

the website.

Maxine to send out again by email to Martin the activity report 2023/2024 that the Camrose , Gillies Hackwood and Beggarwood kindly offered to shared .

1. **STANDING ITEM- LATEST STATUS REAGARDING EITHER EXTENDING OR MOVING THE PRATICE.**

Steve advised it is proving to difficult to get an appointment with Luke Murphy attempts are still happening.

1. **GETTING ITEMS ADDED TO THE WEBSITE**

Approved Minutes Terms of Reference, Results to the survey and a Thank you to patients who completed the survey.

1. **PPG NOTICEBOAD IN RECEPTION**

The surgery is currently undertaking a refurbishment in terms of decoration .

once this has been completed the PPG will be able to create a patients noticeboard.

 **5 UPDATE FROM JENNY – WORK ON TREES**

Jenny gave a update on her discussion with the council to ascertain who was responsible for which Trees and where the boundaries actually are:

It would appear that the Trees to the rear of the building belong to the surgery so they can deal with them immediately.

The Trees to the front of the building belong to the HCC therefore Dr Marston will need to communicate with them on a plan going forward.

 **6 UPDATE FROM STEVE**

Steve will update on the scheduled WWL meeting on the 22/01 in March meeting.

 **7 BRAMLEY NEWSLETTER -JOAN**

Ideas for the Newsletter were:

Updating new appointed/ retiring GP’s

Giving information on support groups in the areas and sharing the General links.

Joan kindly offered to put a sample newsletter together so we can all discuss at the next meeting.

**8 CREATE A NEW LIST OF COMMON ABBREVIATIONS AS A RESOURCE - HELEN**

Helen has compiled a list which will be slightly tweaked and passed to Claudia and Karen for uploading to the website.

**9 NHS APP – THIS CAME UP IN THE SUVEY , is there an mechanism by which feedback can be given to whoever is now running it?**

It was pointed our during the meeting that there is an option available within the App to provide feedback. This could be a training opportunity as we are not sure many patients know this current feature. We could provide a simple instruction on the PPG noticeboard going forward**.**

**10 AOB**

Once the surgery has had a refurbishment the PPG will be notified so we can start work on the notice board **.**

It was discussed generally how the E consult is booked by 8.30 and patients are being directed to 111. This is being monitored by the surgery as it depends what doctors on the day are available.